

NASHVILLE TOWN COUNCIL MEETING THURSDAY, JANUARY 27, 2011

ATTENDANCE – Council members present – President Robert Kirlin, Vice-President Charles B. King, Councilmember Sean Cassiday, Councilmember Jane Gore, and Councilmember Arthur Omberg. Also in attendance –Town Superintendent Roger Bush, Chief Administrator Phyllis Carr, Town Marshal Stephanie Loerzel, Town Attorney Jim Roberts and Deputy Clerk-Treasurer Debbie Ferry.

REGULAR COUNCIL BUSINESS – 7PM

1) **CALL TO ORDER** by Vice-President Kirlin at 7:00pm.

2) PLEDGE OF ALLEGIANCE

After the pledge of allegiance, Vice-President Kirlin asked those in attendance to remain standing and observe a moment of silence for Indianapolis Police Officer David Moore's family as this officer was killed in the line of duty.

3) **ROLL CALL** by Deputy Clerk-Treasurer Ferry.

4) APPROVAL OF AGENDA

Vice-President Kirlin asked if there were any additions, deletions or corrections to the agenda. No changes were requested. Councilmember King moved to approve the agenda as presented. Councilmember Cassiday seconded the motion. All were unanimously in favor.

5) APPROVAL OF THE MINUTES

Vice-President Kirlin advised the following minutes had been submitted for approval: December 13, 2010 meeting, December 16, 2010 meeting, December 20, 2010 meeting and December 30, 2010 meeting. Councilmember Omberg made a motion to approve the minutes as presented. Councilmember King seconded the motion. All were unanimously in favor.

6) ELECTION OF OFFICERS

Councilmember Omberg moved to elect Bob Kirlin as Council President. Councilmember King seconded the motion. Councilmember King moved the nominations be closed. Councilmember Omberg seconded the motion. All were unanimously in favor.

Councilmember Omberg moved to elect Buzz King as Council Vice-President. Councilmember Gore seconded the motion. Councilmember Omberg moved the nominations be closed. Councilmember Gore seconded the motion. All were unanimously in favor.

7) COMMUNICATIONS

A. Written

Chief Administrator Carr reported information regarding a recycling service proposal was sent to Council. President Kirlin advised he met with Bonnie Closey from Brown County Solid Waste Department and she was going to look into the company and what they have to offer. She will then report back to the Council and they will make a decision if they want to have a presentation from the recycling company.

B. Audience

None presented.

8) TOWN MARSHAL – STEPHANIE LOERZEL

A. Council Inquiries

Town Marshal Loerzel reported Reserve Officer Todd Elsey has resigned from the department due to medical conditions. She has hired two new reserves and they will attend the February council meeting to be introduced.

Vice-President King asked if the newly annexed areas are adding stress to the department. Town Marshal Loerzel advised the officers have been able to patrol these areas without an issue. Vice-President King commented that the police department is doing an excellent job and thanked them for their service.

Councilmember Omberg commented there have been a lot of break-ins in the county in residential areas. Town Marshal Loerzel reported the officers are doing a great job of picking up patrols and there have not been any reports of break-ins in town.

NEW BUSINESS

1) FIRE DEPARTMENT CONTRACT

Mitch Mathis, President of Nashville Volunteer Fire Department, approached the Council with a 2011 Fire Department contract. He explained this is the same contract as last year except the dates have been changed.

Councilmember Omberg moved the Fire Department contract be presented to the Town Attorney and wait for his direction as to whether the Town should sign the contract. Vice-President King seconded the motion. President Kirlin asked for a year end report prior to signing the contract. Vice-President King asked why the Nashville Fire Department is not providing the Plan Commission with driveway inspections for tourist homes. Mr. Mathis said he could not answer for the department, but noted he did several driveway inspections last year and submitted reports. Mr. Mathis advised they have a set of standards they go by and they are the same for every driveway. President Kirlin asked Mr. Mathis to e-mail the policy to Chief Administrator Carr and she will forward to the Council. All were unanimously in favor of the motion.

2) TAX INCREMENT FINANCING

President Kirlin reminded the Council they have already passed the TIF ordinance. He asked the Council to review information available on-line regarding this topic. President Kirlin suggested at the February council meeting the Town Council President will appoint three members to the Development Board. The Council as a whole would then appoint an additional two members to the board. President Kirlin noted those appointed to this one year term need to live within the town district. He voiced concern that someone appointed to the Development Board should not be on another town board to avoid conflict. Town Attorney Roberts agreed that the boards should not overlap as a general manner of policy. President Kirlin noted the school board will have a non-voting member on this board as well.

3) HEALTH DEPARTMENT – 212 W. MAIN STREET

President Kirlin advised John Kennard and Dr. Paul Page of the Health Department were present to discuss the house located at 212 W. Main Street. Town Attorney Roberts explained the Health Department believes the property at 212 and 214 W. Main Street is without a water supply although the minimum water bill is paid monthly. They also believe there are no sanitary facilities at this location and reportedly part of the roof is falling in. Town Attorney Roberts reported the home is inhabited by at least one person. He advised the home could be the subject of a condemnation action or an order to condemn the property with an order for the occupant to remove himself from the property or to repair.

TOWN COUNCIL MEETING, JANUARY 27, 2011

Town Attorney Roberts explained the Health Department does not want to embark on this issue unless they have the whole hearted support of the Town Council in backing them up and following through on whatever needs to be done.

Mr. Kennard noted they were contacted by a citizen as to the problems of this home. Councilmember Omberg asked if the owner, who does not live in the house, has been contacted. Mr. Kennard advised no one has contacted the owner. Councilmember Omberg would like to contact the owner first and try to find help for them to make the house habitable. Vice-President King commented they have done this once before in cleaning up the property. Discussion.

Town Attorney Roberts suggested sending a letter of concern to the owner with an invitation to negotiate the repairs. Add in the letter the possible consequences could include the Town obtaining an order from the Health Department for the property to be vacated. President Kirlin asked what action the Council wanted to make now. Councilmember Omberg suggested they send a letter to the owner asking to talk with them regarding the concerns of the home. Councilmember Cassidy agreed with Councilmember Omberg and suggested other parties be brought in as well. Councilmember Gore agreed as well and believes the owner should be given the opportunity to see if there is any intent or ability to repair the property. President Kirlin would like a representative from the Health Department, a representative from the Town Council and Town Attorney Roberts to meet with the property owner within the next month. Councilmember Omberg agreed to be the Town Council representative. President Kirlin and Councilmember Omberg noted the Council has an obligation to their residents and will try to work with them whenever possible. Vice-President King agreed they owe it to the homeowner to discuss the issues first and perhaps find ways to make repairs. John Kennard agreed to be the representative from the Health Department.

President Kirlin directed Town Attorney Roberts to write a letter to the owner advising them that the Town has a concern about the livability of the property and they would like to meet with the owner within a thirty day period to see what they could do to make the home habitable. Discussion. Council set the meeting for March 1, 2011 at 5:30pm at Town Hall. Mr. Kennard presented photos of the home in question along with town and county ordinances concerning this issue. Town Attorney Roberts will send a copy of the letter he sends to the owner to Council and Health Department.

4) MAIN STREET LIGHTING PROPOSAL – VILLAGE GREEN CORNER

President Kirlin reported a new structure will be installed where the gazebo sits on the Village Green sometime this year. During the Main Street project, a street light was not put in on this corner as they ran out of money. President Kirlin advised the street light will cost \$10,000 and they have a donor that will give them half of the money to put a street light on this corner. He has spoken with Clerk-Treasurer Young and they can take money out of the EDIT Fund for the light. President Kirlin asked the Council if they want to spend \$5,000 on a \$10,000 light pole.

Councilmember Gore moved to take \$5,000 from the EDIT Fund for the light pole. Vice-President King seconded the motion. All were unanimously in favor of the motion.

5) PARKING ON EAST WASHINGTON STREET

President Kirlin explained it has been brought to his attention there are problems with parking in this area during school hours. The business owners in this area suggested beginning in July parking in this area is limited to two hours from 9am to 5pm, Monday through Friday. Vice-President King supports this suggestion. Councilmember Gore asked how much it would cost for new signs to post this information. Town Superintendent Bush advised it would cost approximately \$500-\$600.

TOWN COUNCIL MEETING, JANUARY 27, 2011

Councilmember Cassiday asked Town Marshal Loerzel for her opinion. Town Marshal Loerzel advised the department will enforce the parking limits if that is what the Council decides. Discussion. President Kirlin advised he spoke with School Superintendent Shaffer and High School Principal Stark and notified them this would be on the Council agenda. President Kirlin was told the school encourages students, that do not park in the school parking lot, to park in the parking lot behind Subway. President Kirlin believes if they limit the parking to two hours on Washington Street, the students will park in the alternative lot.

Business owner Bob Everman of Ethereal Day Spa spoke to the Council and noted besides the parking issues, the loitering of the school kids is a serious problem. They are loitering in the stairwell of his business and they have called the Police Department on several occasions to help with the problem. Town Marshal Loerzel advised her department patrols this area constantly. Discussion. Officer Brown asked the Council if they would support loitering tickets. Discussion of loitering ordinance. President Kirlin advised they would leave the loitering ordinance alone and if the police want to ticket those loitering they should go ahead and do so.

Vice-President King moved to direct Town Attorney Roberts work on the two hour parking ordinance for East Washington Street. Councilmember Cassiday seconded the motion. All were unanimously in favor of the motion.

6) EMPLOYEE EVALUATIONS

President Kirlin commented the Council has let employee evaluations slide the last couple of years and he believes it is important to evaluate how department heads are doing. Council asked for copies of job descriptions to review prior to evaluations. President Kirlin explained in the past the department heads have done a self evaluation, the Council does an independent evaluation and then the Council discusses the evaluation with each department head. President Kirlin would like permission from the rest of the Council to look at better evaluation forms and he would like the evaluations done by March 1, 2011. Councilmember Omberg would like a copy of the last evaluations that were done.

7) 2011 TOWN COUNCIL APPOINTMENT

President Kirlin advised the Council had a list of previous appointments. The following names were submitted for 2011 appointments:

- **ALCOHOLIC BEVERAGE COMMISSION:** Herb Miller
- **ANIMAL CONTROL COMMISSION OF BROWN COUNTY:** Bob Boger
- **BROWN COUNTY AREA PLAN COMMISSION:** Buzz King
- **BROWN COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD:** Bob Kirlin
- **BROWN COUNTY ECONOMIC DEVELOPMENT COMMISSION:** Suzannah Zody
- **BROWN COUNTY EMERGENCY MANAGEMENT BOARD:** Buzz King
- **BROWN COUNTY SOLID WASTE BOARD:** Bob Kirlin and Jane Gore
- **BROWN COUNTY ZONING BOARD OF APPEALS:** Lamond Martin's appointment is a three year term and will not have to be assigned this year.

TOWN COUNCIL MEETING, JANUARY 27, 2011

- **NASHVILLE DEVELOPMENT REVIEW COMMISSION:**
President Kirlin – Tess Kean
Vice-President King – Richard Kelley
Councilmember Cassiday – still needs to appoint a commission member
Councilmember Gore – Anna Cassiday
Councilmember Omberg – Sadie Crum
Economic Development appointee – Suzannah Zody, Chamber of Commerce appointee – Rosemary Saurer, Convention and Visitor's Bureau appointee – Connie Percifield, Clerk-Treasurer Young's appointee – Pam Gould.
- **NASHVILLE PARKING AND PUBLIC FACILITIES DEVELOPMENT CORPORATION:** Lamond Martin, Diane Boose, Gloria Dobbs, Matt Gray and Dena Patrick.
- **NASHVILLE TREE BOARD** – Bruce Gould, Jim Eagleman, John Davis, Cathy Paradise and Mark Shields.

President Kirlin said if the Council was comfortable with the names mentioned he would entertain a motion to appoint them. Vice-President King moved to appointment all the previously named people as read for one year. Councilmember Cassiday seconded the motion. All were unanimously in favor of the motion.

8) ANY OTHER NEW BUSINESS THAT MAY COME BEFORE THE COUNCIL

Nothing presented.

OLD BUSINESS

1) DOWNTOWN REVITALIZATION PROJECT

Town Superintendent Bush advised this project is done with the exception of painting one more piece of fence. Town Superintendent Bush advised he moved the stop sign as requested by Council.

2) PARKING AND PUBLIC FACILITIES REPORT

Chief Administrator Carr advised the Commission did not meet this month due to the bad weather. President Kirlin commented that he was upset because he was not seeing any plans or any movement on the Carter parking lot. Chief Administrator Carr reported Commission President Lamond Martin was trying to talk to someone that will help to get all the plans together. Councilmember Omberg suggested Ball State or Purdue would have a class or group that could make those plans.

President Kirlin would like to see the plans at the March meeting. Councilmember Omberg asked to at least see a plan in motion by the March meeting.

3) CHAMBER OF COMMERCE REPORT

Bob Everman advised he has been designated as the representative for Chamber of Commerce. Chamber of Commerce Representative Everman reported that the Chamber is struggling, however, the Chamber is not dead and there is a growing enthusiasm. He believes they will begin to see a lot of great things from the Chamber in the coming months. Chamber of Commerce Representative Everman advised the Chamber will be holding a corn hole tournament at Mike's Dance Barn on January 29, 2011. They have nine teams signed up so far at a cost of \$50 entry fee. President Kirlin asked if the Town would like to enter a team. Officer Brown and his partner will represent the Town at the tournament.

4) DEVELOPMENT REVIEW COMMISSION REPORT

Commission President Suzannah Zody reported they had a short but juicy agenda this month. The group did training and orientation for new members that was lead by Indiana Landmarks Representative Laura Renwick. The only item on the regular meeting agenda was Blue Elk Development.

Commission President Zody advised the Commission made a motion and unanimously approved the overall concept for Phase I of the Blue Elk project with the contingency that the Commission sees the detailed architect plans for approval this summer. This will allow Mr. Alexander the opportunity to finalize his funding for Phase I which consists of 64 units on six acres.

President Kirlin asked who from the Development Review Commission can tell him where the front of the EMS building is. Commission President Zody advised there are drawings on file with the Town. Town Superintendent Bush advised the front of the building is facing the Law Enforcement Center. Commission President Zody suggested they review the approved plans and make sure the building is being built as approved. President Kirlin asked Town Superintendent Bush to review the plans and the building tomorrow.

5) ECONOMIC DEVELOPMENT COMMISSION REPORT

Suzannah Zody advised high speed internet in the County was on the front page of the Democrat this past week. The Economic Development Commission is using funds to hire consultants to map out existing high speed internet in the county and to identify partners for expanding in the fastest most efficient way.

Ms. Zody noted she attended a meeting regarding the Mardi Gras parade and activities that will be held the first Saturday in March. They are anticipating about 1,000 to show up for the parade which begins at 4pm. They will hold the Flavor of Mardi Gras from 3-6pm and expect drawing about 300 participants. That evening they will have a band at the Brown County Inn and anticipate 200 participants for this event. Ms. Zody noted they are taking nominations for the king and queen for the days' events.

Councilmember Omberg asked if the Economic Development Commission has looked at wireless internet corridors along with the high speed internet. Ms. Zody advised Joan Wright is the project manager and has compiled as much as she can about the existing infrastructure. The consultants will build on that information and make recommendations. She believes they will especially look at the commercial areas in the county as well as the town. Councilmember Omberg would like to see more areas with wireless internet including the residential areas if it is feasible. Town Superintendent Bush reported a wireless utility has been set up in Scottsburg, done by Citizens Broadband, and it is run like an utility. Discussion.

President Kirlin advised he and Town Superintendent Bush met with Smithville Telephone Company and discussed internet towers. He will contact Smithville and have them meet with the Council in March.

6) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL

Tony Akles of Strand Engineers updated the Council on the wastewater project. On the collection side things have been progressing fairly well, the cold weather has slowed things down. Beginning next week they will be setting in new septic tanks and hooking people on. They are about done getting the drilling done in the Coffey Hill area.

TOWN COUNCIL MEETING, JANUARY 27, 2011

Mr. Akles reported on the wastewater side the weather has slowed down this project as well. The aeration equipment is in for the new aeration lagoon. Once the connections have been completed they will make the switchover from the western aeration basin to the new aeration basin. This will free up a lot of the area for the construction workers to put in other parts of the project.

Mr. Akles advised there are two change orders before the Council to approve. One will be an addition and one will be a deduction. The addition on the collection side is for some changes Duke Energy has asked them to make at a cost of \$1,260.00 and on the treatment plant side a deduction of \$3,225.00 for deleting some installation on the blower piping. President Kirlin asked how the Duke thing was missed. Mr. Akles advised this is a new requirement Duke has and that was not required when they met to do the original planning.

Vice-President King moved to approve the change order number two for \$1,260.00. Councilmember Gore seconded the motion. All were unanimously in favor.

President Kirlin asked when the project will begin in the Orchard Hill area. Mr. Akles reported Central Engineers have prepared a detailed schedule of the project. They will be starting the main line in March and residential hook ups in late March. President Kirlin asked if there are any issues with the homeowners. Mr. Akles noted Town Superintendent Bush has asked that driveways not be blocked and that the mud be kept off the driveways as well. Vice-President King wants people to understand they will come back after the winter and make sure that their properties are cleaned up. Mr. Akles wants to make sure the letters have been sent out to homeowners so they know when they have to have their electrical hooked up.

Councilmember Omberg asked how they are going according to schedule. Mr. Akles advised they are about two weeks behind schedule due to the winter weather. The contractor is saying this will not cause a problem, but they are making sure to document all weather delays. They can bring this up with OCRA in April to ask for a project extension if needed.

Councilmember Gore asked how the homeowners will know if they need some of the plumbing hook-ups. Town Superintendent Bush reported he has responded to some of these issues already and they may not know until it is uncovered. Chief Administrator Carr advised they have sent out three letters to homeowners advising them of the electrical requirements. Mr. Akles added the contractor is also speaking with homeowners as they work on each home and to make sure they have all the required electric.

REPORTS FROM DEPARTMENT HEADS

1) TOWN SUPERINTENDENT – ROGER BUSH CHIEF ADMINISTRATOR – PHYLLIS CARR

A. Truck Replacement

Town Superintendent Bush reported they have just finished paying off one of the new trucks they bought in 2006 and it is time to purchase another one. He would like to replace the sewer truck and asked Council's permission to do so. Vice-President King asked how much a new truck would cost. Town Superintendent Bush advised the new truck would be equipped with a boom and would cost approximately \$45,000 – \$50,000. President Kirlin asked where the money would come from. Town Superintendent Bush explained the money will roll over from the money they are currently spending on a new truck.

TOWN COUNCIL MEETING, JANUARY 27, 2011

Vice-President King moved to allow Town Superintendent Bush to start the process of purchasing a new truck with a boom at an approximate cost of \$45,000 – \$50,000 and purchase of truck upon further approval of the Council. Councilmember Cassiday seconded the motion. All were unanimously in favor.

B. Truck, Trencher and Misc. Equipment Liquidation

Town Superintendent Bush advised he has a truck, trencher, trailer and other miscellaneous equipment to get rid of. Some of the equipment is vintage equipment and he can no longer get parts. The truck is four wheel drive and to fix the exhaust manifold on the truck will cost approximately \$1,800. President Kirlin asked for a written list of each item. Town Attorney Roberts asked for approximate values for each item because depending on values there are different procedures for getting rid of the items. President Kirlin advised they would discuss this at the February meeting.

C. Task List

Nothing presented.

D. Quotes

Nothing presented.

E. Service Agreements

Nothing presented.

F. Utilities Report

President Kirlin asked about the broken part on the clarifier. Town Superintendent Bush advised a brass gear broke out of the clarifier and it is not yet fixed. He is short handed with a couple of employees out on medical leave at this time and two days this week he was down with one guy. Town Superintendent Bush explained the system can work with the broken gear but in order to be in compliance it needs to be operating properly.

G. Council Inquiries

President Kirlin noted Town Superintendent Bush received a letter regarding a leak in the Tree Tops subdivision and he hoped that the work has been done. Town Superintendent Bush explained a valve is leaking and they are going to pull out the pump and replace it. He purchased the pump two weeks ago and then his staff fell ill. President Kirlin asked if the person has been notified about what is being done. Town Superintendent Bush reported the person had not been notified. President Kirlin asked that people be notified as to what is being done and what time frame it will be done.

President Kirlin asked if Town Superintendent Bush looked at the pit on Honeysuckle. Town Superintendent Bush said he had looked at it and they put a lid on it. Chief Administrator Carr reported tomorrow they will replace the inside of the pit. Town Superintendent Bush advised this is an abandoned pit and they will counter sink the pit.

President Kirlin asked about the manhole that someone backed into behind Nani's restaurant. Town Attorney Roberts advised he reviewed the claim and believes this is the landowner's issue. He does not believe the Town has any responsibility in this matter as it is not a town road, street or parking lot. Discussion. President Kirlin directed Town Attorney Roberts to write a letter to the landowner to fix the issue. Town Attorney Roberts advised he will also send a letter to the claimant along with a follow up letter to the Town's insurance company.

TOWN COUNCIL MEETING, JANUARY 27, 2011

President Kirlin asked Town Attorney Roberts if they could fine the person on Jefferson Street that has a dumpster that continues to put trash all around the area. Town Attorney Roberts advised they send a letter and the area gets cleaned up. Discussion. Town Attorney Roberts suggested they find the appropriate nuisance ordinance that applies and have the Town Marshal cite them. If they don't pay the fine within a certain number of days they must appear before the Town Council and explain why they haven't paid. President Kirlin commented he would embrace this but it is up to the Council as a whole. Council agreed to go forward with Town Attorney Roberts suggestion.

Vice-President King spoke about a fire hydrant on Main Street that has been hit several times and would like something done about it. Town Superintendent Bush explained the plan this year is to cut the sidewalk and put the fire hydrant on the back side of the sidewalk and the sidewalk to be put back.

2) TOWN ATTORNEY – JIM ROBERTS

A. Council Inquiries

Town Attorney Roberts spoke about the Antique Alley restroom lease. In the past the Town has had a lease with Mr. Roger's corporation whereby the Town ran the restroom and Mr. Rogers granted them the land. The lease hasn't been signed in two years and they have renewed their efforts to get Mr. Rogers to sign the lease. Town Attorney Roberts reported Mr. Rogers does not want to sign the lease and would prefer to enter into a ground lease where the Town pays him \$3,000.00 for the privilege of maintaining the Town's restroom on his property. Discussion. Town Attorney Roberts explained they could sign an agreement that would separate the ownership of the structure from the ownership of the land. The Town would then own the building and Mr. Rogers would lease to the Town the land on which the building sits. Discussion. President Kirlin suggested the Council get feedback from the Parking and Public Facilities Commission and see what their advice on the issue will be.

Town Attorney Roberts circulated to Council a copy of Monroe County's zoning ordinance as it pertains to historic preservation. He noted a paragraph on demolitions of buildings that has some very good language they may want to incorporate into the Town's ordinance. Town Attorney Roberts asked the Council to review the ordinance and they can discuss it before he puts a lot of resources into redrafting an ordinance.

Town Attorney Roberts reported he has drafted a change in the business license application procedures deleting the requirement that a business owner produce a copy of their retail merchant certificate. He will present the ordinance to the Council next month and it would be effective upon passage.

Councilmember Omberg asked how the old Siebel clinic building on Artist Drive is zoned. Vice-President King believes that area is zoned B2 and suggest they check with Planning and Zoning for verification. Chief Administrator Carr will check with Planning and Zoning on the zoning for this building. Discussion.

President Kirlin asked for Council approval to start the annexation of Bigfoot and Napa. Councilmember Omberg asked if they are provided sewer. Town Superintendent Bush said yes they started receiving sewer two years ago. He also has waivers of annexation signed and all they have to do now is to go through the motions. Vice-President King moved to start the annexation process for the Bigfoot and Napa area. Councilmember Cassiday seconded the motion. All were unanimously in favor. Town Superintendent Bush will meet with Town Attorney Roberts to begin the annexation process.

3) ~~CLERK-TREASURER~~ – DEPUTY CLERK-TREASURER-DEBBIE FERRY
A. **Voided Check Listing**

Deputy Clerk-Treasurer Ferry advised the Council that the Clerk's office voided two checks this month and it must be filed with the Council. One voided check was from the water fund in the amount of 40¢ that was written in November 2008 that had not been cashed. The other voided check was from the wastewater fund written in February 2008 for \$50.00 that was not cashed.

B. Red Flag Policy

Deputy Clerk-Treasurer Ferry asked Town Attorney Roberts about the Red Flag policy and reported the water utility has a customer who is refusing to give a copy of his picture id which is part of the policy to put water in their name. Deputy Clerk-Treasurer Ferry explained the policy to the Council. Town Attorney Roberts advised the customer must comply with the policy in order to obtain the utility service. President Kirlin directed the Clerk-Treasurer's office to write a letter to the customer including the Red Flag policy and forward to Town Attorney Roberts for his approval.

C. Council Inquiries

None presented.

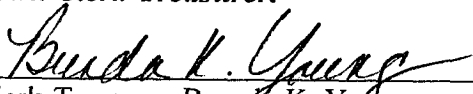
4) **ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL**

None presented.

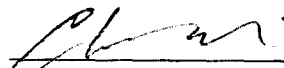
ADJOURNMENT


Councilmember Omberg moved to adjourn the meeting. Councilmember Cassiday seconded the motion. The meeting was adjourned by Vice-President Kirlin at 9:13pm.


The audio recording made at the Town Council meeting on 1-27-11 is retained in the office of the Town Clerk-Treasurer.

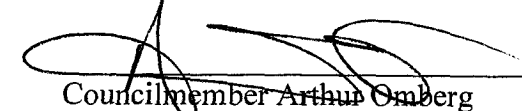

Clerk-Treasurer Brenda K. Young


President Robert Kirlin


Vice-President Charles B. King


Councilmember R. Sean Cassiday


Councilmember Jane Gore


Councilmember Arthur Omberg