

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION MEETING
TUESDAY, JANUARY 19, 2010**

Commission members present: Vice-President Brenda Young, Member June Bryan, Member Warren Cole, Member Tess Kean, Member Richard Kelley, Member Rosemary Saurer, Member Geoff Thompson and Member Suzannah Zody. Also in attendance – Town Superintendent Roger Bush, Chief Administrator Phyllis Carr and Historic Landmarks Representative Laura Renwick.

REGULAR COMMISSION BUSINESS

1) **CALL TO ORDER:** The meeting was called to order by Vice-President Young at 6:00pm.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

3) INTRODUCTION OF NEW MEMBERS AND SCHEDULING OF WORK SESSION

Vice-President Young commented that the Commission has new members and she was glad to have everyone present. She noted new officers would be elected at the end of this meeting for the new year. Vice-President Young reported that the Development Review Commission was created by the Nashville Town Council in 2002 and they review sign and project applications that come before the Commission and approve those applications as appropriate.

Vice-President Young noted there are nine members on the Commission, each Councilmember appoints a Commission member, a member is also appointed by the Brown County Chamber of Commerce, Economic Development Commission, the Brown County Convention and Visitors Bureau and Office of the Clerk-Treasurer.

Vice-President Young asked the Commission to schedule a work session to help the new members and a refresher course for the existing members.

4) SIGN PERMIT APPLICATIONS

**A. PNC BANK – 37 W. MAIN – DOCKET #09-47 AND
STATE RD. 46 EAST – DOCKET #09-48**

The representative from PNC, Kyle Freeman, was present to discuss the sign applications. Mr. Freeman explained he had originally proposed an aluminum sign at last month's meeting but the Commission requested they use the same type of materials as the surrounding businesses. Therefore, he altered the sign to be made of wood and presented a photo copy of what the sign would look like. Mr. Freeman added the colors of the sign will remain the same as originally designed. Town Superintendent Bush reviewed the new dimensions presented and they do fit within the allowable square footage. Mr. Freeman also passed out the photo of the proposed sign for the State Road 46 East location. Discussion.

Vice-President Young explained to the Commission and to Mr. Freeman how they use the guidelines to approve or deny a sign application. Member Cole made a motion to approve the sign application for PNC Bank Docket #09-47 based on the following guidelines: Si-2, Si-6, Si-7, Si-8, Si-11 and Si-13. Member Zody seconded the motion. All were unanimously in favor of the motion.

DEVELOPMENT REVIEW COMMISSION MEETING, JANUARY 19, 2010

Member Cole made a motion to approve the sign application for PNC Bank Docket #09-48 based on the following guidelines: Si-2, Si-6, Si-7, Si-8, Si-11 and Si-13. Member Saurer seconded the motion. All were unanimously in favor of the motion.

B. PRYDE BAYLISS POTTERY – DOCKET #10-01

Mrs. Pryde Bayliss explained the sign will be attached to the two 2x4's on the building. The sign is made of wood, black and yellow colors with a bird logo. Member Zody noted Town Superintendent Bush has approved the sign square footage. Mrs. Bayliss advised there will not be additional lighting for the sign other than the security light that is mounted on the building. The Commission reviewed the photographs of the proposed sign and location.

Member Zody made a motion to approve the sign application for Pryde Bayliss Pottery Docket #10-01 based on the following guidelines: Si-6, Si-7, Si-8, Si-11 and Si-13. Member Saurer seconded the motion. All were unanimously in favor of the motion.

C. BARTES, INC. DBA THE ALLEY SHOPPE AT 44 N. VAN BUREN– DOCKET #10-02

Vice-President Young explained this sign is already affixed to the building and passed a photograph of the sign to the Commission members to review. Debbie Bartes was present to represent the sign application.

Member Cole made a motion to approve the sign application for The Alley Shoppe Docket #10-02 based on the following guidelines: Si-2, Si-6, Si-7, Si-8, Si-11 and Si-14. Member Zody seconded the motion. All were unanimously in favor of the motion.

D. NASHVILLE FUDGE KITCHEN – DOCKET #10-03

Vice-President Young explained this sign is already affixed to the building and passed photographs of the sign to the Commission members to review. Debbie Bartes was present to represent the sign application.

Member Zody made a motion to approve the sign application for Nashville Fudge Kitchen Docket #10-03 based on the following guidelines: Si-6, Si-7, Si-8, Si-11, Si-13 and Si-14. Member Cole seconded the motion. All were unanimously in favor of the motion.

E. LIFE CARE SOLUTIONS, INC dba HOME HELPERS – DOCKET #09-46

Harold Cameron was present to represent the sign application. Vice-President Young commented the application described being made of wood or plastic and asked if the sign had been designed yet. Mr. Cameron explained the sign will be made of sign board with a white background. The sign will go in the existing bracket on the building and will be a double sided sign. A color photo of the proposed sign was attached to the sign application for the Commission's review. Town Superintendent Bush initialed the application approving the sign size dimensions.

Member Cole made a motion to approve the sign application for Life Care Solutions, Inc Docket #09-46 based on the following guidelines: Si-2, Si-6, Si-7, Si-8, Si-11 and Si-14. Member Zody seconded the motion. All were unanimously in favor of the motion.

F. BARTES, INC. DBA THE ALLEY SHOPPE AT 150 S. VAN BUREN– DOCKET #10-05

Debbie Bartes was present to represent the sign application. Vice-President Young passed photographs of the sign and two awnings to the Commission members to review. Vice-President Young asked if only one of the awnings has the name of the business on it. Ms. Bartes advised that was correct. Historic Landmarks Foundation Representative Renwick present photos of the awnings. Town Superintendent Bush noted the Alley Shoppe logo is on both awnings and therefore the number of signs is an issue as they are only allowed two signs for the business. Vice-President Young explained the Development Review Commission does not have jurisdiction over the number of signs, that goes through Planning and Zoning, and asked Ms. Bartes to discuss the number of signs with them. Ms. Bartes asked if they kept the awning on the one side that faces the building next door and took the words Alley Shoppe off and left on Oak Furniture, that sign then would only be considered informational and not actually a sign. Town Superintendent Bush answered that would be correct and Ms. Bartes advised they could do that in short order.

Councilmember King commented that the bright color yellow of the awnings is not very appropriate for any area in town and he realizes that they were grandfathered in at their other location. Member Cole noted there is nothing specific in the guidelines regarding awnings and they may want to write something specific to that in the future. Discussion. Town Superintendent Bush asked for clarification as to what was going to happen regarding the signage. Ms. Bartes explained she will cover the Alley Shoppe name on the awning that faces the Artist Colony Inn building but the shop name will still be on the small little awning over the door.

Member Zody made a motion to approve the sign application for The Alley Shoppe Docket #10-05, contingent on removal of the Alley Shoppe logo on one side of one awning, based on the following guidelines: Si-1, Si-2, Si-7, Si-8, Si-11 and Si-13. Member Cole seconded the motion. All were unanimously in favor of the motion.

5) APPROVAL OF THE MINUTES

Member Saurer made a motion to approve the minutes from the December 15, 2009 meeting. Member Cole seconded the motion. All were unanimously in favor.

6) REPORT FROM TOWN ADMINISTRATION

Chief Administrator Carr advised the Town Administration approved one sign application in-house for Mary Nicole's, Docket #10-04.

Ed Ryan and Jeff McCabe of Big Woods Brewing Company asked to address the Commission regarding an expansion of their building by twelve feet on the north side. Mr. McCabe showed the proposed drawing of the expansion and explained the addition will create more room for the kitchen and allow for more space to make beer. The addition will be approximately 360 square feet and preliminary plans have been submitted to the State for approval as required. The colors and roofing will all be the same to fit with the existing structure. The addition will be one and a half stories tall to fit in with the other structures in the area.

Vice-President Young explained the process in that they need to have a Technical Review Committee meeting on the addition first and will then need to advertise for a public hearing. Mr. McCabe would like to start construction as soon as weather permits. Historic Landmarks Foundation Representative Renwick informed the Commission that the public hearing must be posted at least ten days in advance of the meeting date and it must be posted on the property as well as the newspaper. Vice-President Young advised they will need the blue prints and the Certificate of Appropriateness application in order

DEVELOPMENT REVIEW COMMISSION MEETING, JANUARY 19, 2010

to have the Technical Review Committee meeting. Chief Administrator Carr advised they could have the TRC meeting on Wednesday, January 27, 2010 at 1pm. Mr. McCabe and the Development Review Commission agreed to this date and time. Town Superintendent Bush suggested the Public Hearing be scheduled for Tuesday, February 9, 2010 at 6pm and the Commission agreed. Chief Administrator Carr will post the required the notices.

7) ELECTION OF OFFICERS

Vice-President Young opened the floor for nominations for President and Vice-President. She made a motion to elect Suzannah Zody as President for 2010. Member Kelley made a motion to close the nominations for President. All were unanimously in favor of the motion. Mr. Kelley made a motion to nominate Brenda Young for Vice-President. Member Bryan made a motion to close the nominations. All were unanimously in favor of the motion.

8) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

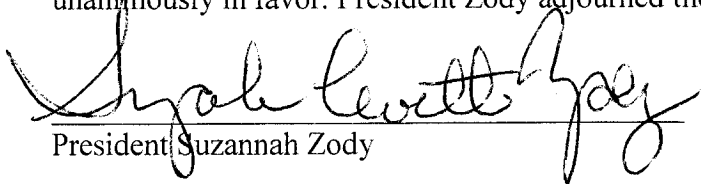
President Zody asked for a spreadsheet of all the signs and COA applications that came before the Commission in 2009 as was done in 2008. Vice-President Young advised this was done in her office last year and she will have the 2009 spreadsheet available by the next DRC meeting.

Vice-President Young asked the Commission if they could schedule a couple hours to have a work session prior to the next regular Commission meeting. President Zody would also like to discuss offering public seminars regarding design. The Commission agreed to meet at 4pm on Tuesday, February 16, 2010 at Town Hall for a work session.

Historic Landmarks Foundation Representative Renwick passed out information on the statewide Historic Preservation Conference that is scheduled for April 7-9, 2010 in New Harmony, Indiana. Vice-President Young commented that the Town may be able to use some funds from Economic Development Income Tax to help pay for the registration fees.

ADJOURNMENT

Member Cole made a motion to adjourn the meeting. Member Saurer seconded the motion. All were unanimously in favor. President Zody adjourned the meeting at 7:15pm.



President Suzannah Zody

3/16/10

Date