

**NASHVILLE DEVELOPMENT  
REVIEW COMMISSION MEETING  
WEDNESDAY, DECEMBER 5, 2007**

**Commission Members Present:** President David Martin, Vice-President Sean Cassiday, Member June Bryan, Member Merwin Bugher, Member Warren Cole, Member Rosemary Saurer and Member Brenda Young. **Commission Member(s) not present:** Member Bob Bain and the representative from the Brown County Economic Development Commission. Also in attendance – Town Superintendent Roger Bush and Chief Administrator Phyllis Carr.

1) **CALL TO ORDER:** The meeting was called to order by Commission President Martin at 6pm.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

**3) PROJECT REVIEW**

**A. BRUCE AND PAM GOULD – 123 E. MAIN STREET**

**VILLAGE MOTEL – DOCKET #05-10A – AMENDMENT TO DOCKET #05-10**

The applicants were present to discuss their application and answer questions. Mr. Gould was asked if he had a letter to present from the Nashville Fire Department as requested at the Technical Review Meeting. Mr. Gould advised the Commission that he left several messages for Dak Kelp of the Nashville Fire Department and could not get a hold of him, so he spoke with Steve Gore with the Nashville Fire Department and Mr. Gore informed him that the fire department would like ten feet to get through the property. Mr. Gould presented the Commission with an access plan that shows the entrance off Main Street to be 17 feet wide and goes down to 14 feet at its narrowest point. There is also access off of Old Hickory Lane and it is 12 feet wide. Access coming in through the Cornerstone Inn parking lot is 17 feet wide; therefore there are no problems with access for the fire trucks according to comments from Steve Gore to Bruce Gould. Discussion of the access plan. Mr. Gould explained there will be a fire hydrant located in the lower parking lot and there is another one close to them on the adjoining property.

Member Young asked Mr. Gould about the size of the posts for the lighting. Mr. Gould explained that the fixtures can be on a twelve foot post or a smaller scale. Member Young asked how the light will escape, and Mr. Gould said it will point down out of the slot. Discussion of lighting plans. Member Young asked Town Superintendent Bush's opinion about the lighting plan. Town Superintendent Bush advised that the lights in the lighting plan seemed compliant. Member Young inquired what type of trees will be planted on the property. Mr. Gould has put in three or four red maples. Discussion of landscaping.

Member Bugher clarified that the plans have eliminated the parking that is close to Main Street and there will still be enough parking for all the rooms. Mr. Gould advised that at some future time they hope to build two additional buildings by East Main Street. Mr. Gould presented a preliminary plan of what those two buildings and the adjoining area would look like.

President Martin asked about the entering and exiting plans. Mr. Gould said they have discussed it but no decision has been made. Currently people come and go from the Main Street entrance without problems.

President Martin summarized that a motion for approval will need to amend application #05-10, commonly known as Cornerstone Cottages aka Village Motel, with the contingencies that the Town Superintendent will receive a sewer print showing a six inch line and a letter from the Nashville Fire Department regarding access to the property in case of an emergency. Member Young made a motion to approve the amendment as described by President Martin. Member Cole seconded the motion. All were unanimously in favor of the motion.

**4) APPROVAL OF THE MINUTES:**

Vice-President Cassiday made a motion to approve the minutes of the 11-20-07 meeting and the Technical Review Committee meeting of 11-29-07 as presented. Member Saurer seconded the motion. Member Cole would like an opportunity to review the minutes as the Commission members had just received the minutes this evening. The motion to approve the minutes was withdrawn.

**5) DEVELOPMENT REVIEW COMMISSION – GUIDELINES AND FORMS DISCUSSION**

President Martin explained that they covered some of the guidelines and forms at the last DRC meeting. Member Young informed the Commission that her office e-mailed the minutes to Laura Renwick of the Historic Landmarks Foundation today so that she may make the changes as discussed.

Discussion of the COA application, deadlines and posting notices. Town Superintendent Bush will prepare a draft permit for the next DRC meeting.

Discussion of application deadlines. Town Superintendent Bush will bring a proposed time frame for what would be considered active COA applications to the next DRC meeting.

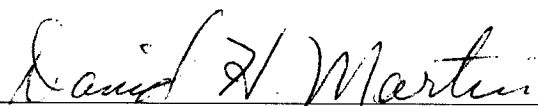
Member Young discussed the guidelines regarding notification requirements. Regarding the Family Dollar project, Member Young asked if this is a major works project and if so, they would have to comply with the ten day notice to all the property owners within a hundred feet. Town Superintendent Bush advised this would be considered a major works project as Family Dollar is proposing to change the façade of the building.

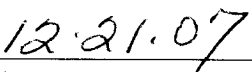
A reminder in procedures that the guidelines state; "that applicants or representatives must attend the meeting at which their project will be discussed."

President Martin discussed adjusting the fee charged for larger projects. This will have to be taken under advisement.

**ADJOURNMENT**

Member Young made a motion to adjourn the meeting. Vice-President Cassiday seconded the motion. All were unanimously in favor. The meeting was adjourned at 7:11 pm.

  
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President David Martin

  
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Date