

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION MEETING
TUESDAY, DECEMBER 21, 2010**

Commission members present: President Suzannah Zody, Vice-President Brenda Young, Member Anna Cassiday, Member Tess Kean and Member Richard Kelley. Commission members not present: Member Connie Percifield and Member Rosemary Saurer. Also in attendance – Town Superintendent Roger Bush.

REGULAR COMMISSION BUSINESS

1) **CALL TO ORDER:** The meeting was called to order by President Zody at 6:00pm.

2) **ROLL CALL:** The roll was called by Vice-President Young.

3) **APPROVAL OF THE MINUTES**

Vice-President Young made a motion to approve the minutes from the November 16, 2010 meeting as presented. Member Kean seconded the motion. All were unanimously in favor.

4) **SIGN APPLICATIONS**

A. HERITAGE MALL – DOCKET #10-70

The Percifield's were present to represent their sign application. President Zody noted Town Superintendent Bush has approved the dimensions of the signs. Vice-President Young advised the third sign does not count as it is an informational sign. Vice-President Young read the first sign is made out of wood and the second sign is the vinyl lettering on the window.

Vice-President Young made a motion to approve the application for the Heritage Mall, Docket #10-70 based on the following guidelines: Si2, Si6, Si7 and Si11. Member Kelley seconded the motion. All were unanimously in favor.

B. BROWN COUNTY YMCA – DOCKET #10-71

A representative was not present for the meeting. President Zody noted Town Superintendent Bush has approved the dimensions of the sign. She advised the YMCA is not changing the sign they are just changing the logo.

Member Kelley made a motion to approve the application for the Brown County YMCA, Docket #10-71 based on the following guidelines: Si2, Si6, Si7 and Si11. Vice-President Young seconded the motion. All were unanimously in favor.

5) **CERTIFICATE OF APPROPRIATENESS APPLICATION**

**A. AMERICAN ENVIRONMENTAL CORPORATION – KIMBERLY JURCZAK –
216 S. VAN BUREN – DOCKET #10-60**

President Zody advised Kimberly Jurczak was present to represent the project and before the Commission were proposed project amendments as a result of the discussion at last month's meeting. President Zody commented that in her opinion Ms. Jurczak really responded to what the Commission had talked about and requested. Town Superintendent Bush wrote a note that the Commission should agree to a time period for the work to be done if the Commission approves of the project.

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Ms. Jurczak explained they proposed two different types of shrubs based on their availability at the time of planting. Both shrubs maximum growth is three feet tall by three feet wide so they are very similar in style when they are full grown. President Zody asked if there is a minimum size for the shrubs. Ms. Jurczak advised it will depend on where they are able to get the shrubs. Member Kelley asked if the current owner, Salin Bank, would maintain the property. Ms. Jurczak advised that was correct. Member Kelley noted this is a transitional approval, after a year from now if there is not a sale of the property, the remainder of the area would be seeded. Vice-President Young reported the time period would be decided by the Commission. President Zody reminded the Commission in her opinion a full year seems excessive, and six months seems to be more appropriate. If by the first of July, the Commission does not have a Certificate of Appropriateness in front of them, they would want the entire area seeded. President Zody added if there were weather issues or some other type of delay the Commission may be willing to allow a one month time extension. Discussion. President Zody asked when the hedges would be established by. Ms. Jurczak advised this would depend on the weather and availability. Member Kelley suggested the Commission set the date to have the hedges in place by April 15th.

Mark Bowman, a representative for Salin Bank, clarified that if the property sells before July 1, 2011 all of this work will be on the new owners. President Zody agreed with this statement and noted if the new owners want to alter the plans they must come before the Development Review Commission for approval of any new plans.

President Zody said she would like to set some firm deadlines on the project and if things get pushed back due to weather or other circumstances, the applicant can come back before the Commission and they will discuss.

President Zody made a motion to approve Certificate of Appropriateness Docket #10-60 based on guidelines: L1, L6, L7 and L10 contingent upon an order of lawn and yew or boxwood as described in the diagrams and in the amended proposal be constructed by April 15, 2011 and contingent upon the entire area being covered with topsoil and seeded with grass seed by July 15, 2011 if the Commission does not have a new COA by the current owner or new owner. Member Cassidy seconded the motion. All were unanimously in favor.

B. STEPHEN ALEXANDER – BLUE ELK CROSSING STATE ROAD 46E – 216 S. VAN BUREN – DOCKET #8-45

Stephen Alexander was present to update the Commission on his project. He advised the Commission had a second site visit in October 2010. He believes all the questions that have been asked by the Commission have been addressed.

President Zody commented that they have not talked with Mr. Alexander in a few months and she is unsure where they are at in the process. She does not believe the Commission has the most current set of sketches on the project. Discussion.

Town Superintendent Bush presented a sketch of the proposed project. President Zody advised this is the old sketch with three story buildings and turrets. Mr. Alexander reported he would send the most current set of sketches to the Commission tomorrow but he believes he had already submitted these plans. President Zody said the Commission would put the Blue Elk project on the agenda for their next meeting on January 18, 2011. She would like all the proposed materials and colors available for their review as well so they can make sure they are looking at the same thing. Vice-President Young noted

three new DRC members will be on board in January and it would be good for them to see all aspects of the proposed project.

C. HAROLD STANLEY – 91 W. FRANKLIN – DOCKET #10-69

President Zody went on record to say the Commission has worked really hard to improve communication between the Town and County offices and feel that they have made some improvements but they still have a long way to go. She would like to do some orientation work beginning in January and include the county in the discussion so they can work together better. President Zody noted there was a letter from the Plan Commission saying no building permit was required for this particular structure however this is not correct.

Laurie Tatham was present to represent the COA request and said this corner needs something to beautify it. President Zody explained the Commission is in charge of approving structures such as sheds and this proposed gazebo does need to go before the DRC and she apologized for them being misled that it was not required to go through this process.

Member Kelley asked how tall the structure will be. Mrs. Tatham advised the gazebo will balance out the other structures in the area. They would like to keep the gable look that is a part of the original structures in the area. The gazebo will have a Victorian look to match the other structures. Jeff Tatham added the floor of the gazebo will be even with the floor of the front porch of the building. The roof line will also match the roof line of the Victorian house and the pitch of the roof matches exactly the pitch of the gazebo.

President Zody passed around the proposed color scheme for the Commission members to review and noted the buildings meet the setback requirements. Discussion. Mr. Tatham noted the railings will be antique and will match the railings that are on the hair salon building in this complex. The Commission members would like the colors on the gazebo to be the same as the colors on the buildings in the area as the guidelines would like new buildings to blend in with existing buildings.

Member Kelley asked about the roof. Mrs. Tatham advised the roof would be a metal tin roof that will be similar to the roof on the Soup to Nuts building and it will be green in color. She noted this gazebo will be a sitting area for tourists.

President Zody asked Town Superintendent Bush if the overall height of the structure is within the guidelines and ordinances. Town Superintendent Bush advised the height limit is 35 feet and this structure is not that tall.

Member Kelley made a motion to approve the Certificate of Appropriateness for Harold Stanley, Docket #10-69 under guidelines: NC2, NC3, NC4, NC5, NC6 and NC16 and under NC16 the colors and textures used on new buildings should also reflect colors and textures found on nearby historic buildings. Member Cassiday seconded the motion. All were unanimously in favor.

6) REPORT FROM TOWN ADMINISTRATION

Nothing presented.

7) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

President Zody advised last year there were a lot of new members and they did an orientation but it took a while for it to get done. She would like to see if the Commission members would be available to meet a half hour early for the January meeting to do a quick orientation meeting. She would like

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Indiana Landmarks Representative Renwick to lead the orientation and discuss the guidelines and how to make a motion using the guidelines. Then maybe halfway through the year they do another half hour orientation. The Commission members agreed to meet at 5:30pm on January 18, 2011 for an orientation meeting. President Zody advised at the regular meeting at 6pm they will have the election of officers for the year. She added Vice-President Young will no longer be on the Commission next year and if anyone is interested in filling this position, let another Commission member know so they could be nominated.

President Zody suggested prior to the February meeting they have the County Plan Commission meet with the Development Review Commission so they can continue working together and communicating with business owners.


Vice-President Young commented that it has been a good eight years on this Commission and she is glad Pam Gould has agreed to be her appointment. Member Kelley thanked Vice-President Young for her years of service on the Commission. Vice-President Young thanked the other Commission members for their service to the town as well.

President Zody commented that the demolition of the old jail was a very tidy job and the area looks nice and the Commission members agreed.

ADJOURNMENT

Member Kean made a motion to adjourn the meeting. Vice-President Young seconded the motion. All were unanimously in favor. President Zody adjourned the meeting at 7:10pm.

The audio recording made at the Development Review Commission meeting on 12-21-10 is retained in the office of the Town Clerk-Treasurer.



President Suzannah Zody



Date