

**NASHVILLE DEVELOPMENT  
REVIEW COMMISSION MEETING  
FRIDAY, DECEMBER 21, 2007**

**Commission Members Present:** President David Martin, Member Bob Bain, Member June Bryan, Member Warren Cole, Member Rosemary Saurer and Member Brenda Young. Commission Members not present: Vice-President Sean Cassidy, Member Merwin Bugher and the representative from the Brown County Economic Development Commission. Also in attendance – Town Superintendent Roger Bush and Chief Administrator Phyllis Carr.

1) **CALL TO ORDER:** The meeting was called to order by Commission President Martin at 9am.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

**3) SIGN PERMIT APPLICATIONS**

**A. CRIPPLE CROW AND ME WITH ED – DOCKET #07-56**

Paula Smith presented her sign application to the DRC. Ms. Smith explained that they will be selling Native American items. The sign will be vinyl letters on wood that will be mounted onto the building. The finish of the letters will not be real shiny according to Ms. Smith. Member Cole made a motion to approve the Cripple Crown and Me With Ed sign application based on the following guidelines: Si-1, Si-2, Si-6 and Si-11 and based on the fact that even though it is not a traditional material, the finish will not be glossy. Member Young seconded the motion. Discussion of materials used in signs and finishes should be a matte/flat finish if possible. All were unanimously in favor of the motion.

**B. BROWN COUNTY VACATIONS – DOCKET #07-57**

Amy Couch was present to discuss her sign application and passed around information regarding the sign. Member Young made a motion to approve the Brown County Vacation sign application based on the following guidelines: Si-1, Si-2, Si-3, Si-6, Si-7 and Si-11. Member Cole seconded the motion. There will not be any illumination on the sign. All were unanimously in favor.

**C. SMALL DOG DESIGNS – DOCKET #07-58**

Tess Kean was present to represent her sign application. Information regarding the sign was passed out to the commission members. The sign will hang from the chains that hung the sign from the previous business and no additional lighting will be on the sign. Member Cole made a motion to approve the Small Dog Designs sign application based on the following guidelines: Si-1, Si-2, Si-6, Si-7, Si-8, Si-11 and Si-14. Member Young seconded the motion. All were unanimously in favor.

**4) APPROVAL OF THE MINUTES:**

Member Cole made a motion to approve the minutes of the 11-20-07 meeting as presented. Member Saurer seconded the motion. All were unanimously in favor. Member Cole also made a motion to approve the minutes of 11-29-07 Technical Review Committee meeting and the 12-05-07 meeting as presented. Member Saurer seconded the motion. All were unanimously in favor.

**5) DEVELOPMENT REVIEW COMMISSION – GUIDELINES AND FORMS DISCUSSION**

President Martin informed the commission members that the Town Council approved the changes to the guidelines regarding roofs and the staff approval guidelines that were presented by the DRC.

DEVELOPMENT REVIEW COMMISSION MEETING, DECEMBER 21, 2007

Member Saurer asked where they were at in the process regarding chain stores. President Martin explained he spoke to Town Attorney Roberts and Attorney Salerno and they have begun reworking the changes. Once Town Attorney Roberts has made the changes, it will be presented as a draft to the Development Review Commission and Historic Landmarks Foundation for review.

**6) REPORT FROM TOWN ADMINISTRATION**

Town Superintendent Bush reported that he has not made a permit to hang at the property for the approved COA's, but he did write a motion regarding cancelling inactive applications. They will discuss this further at the next meeting.

Chief Administrator Carr informed the commission that she spoke with Nate of Family Dollar and they will try to be at the January Development Review Committee meeting. Nate will contact Town Superintendent Bush about the notes on the plans that they had submitted. The Town Administration is in communication with Family Dollar, but they do not have all the information they need at this time. Member Young asked about the Public Hearing because they are altering the building and they need to make sure they have the signs posted in time for the January meeting. President Martin wondered if they should have a work session regarding the project prior to the next regular meeting. Discussion. The commission decided to forego an additional meeting prior to the January meeting.

Town Superintendent Bush reported that Bruce Gould contacted Fire Chief Dak Kelp regarding a letter of approval for the Village Motel Project. The Fire Chief wants the driveway from Main Street widened to 17 feet before he will write a letter of recommendation. Town Superintendent Bush is also awaiting an updated set of prints before the COA will be approved.

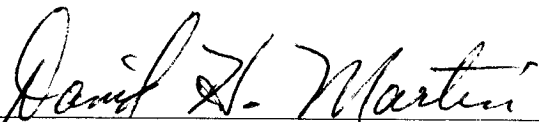
President Martin explained that at the Town Council meeting last night, the Brown County Historical Society was present to discuss possible grant money for their project but this has been pushed to the back burner because the Town uses a grant services administrator, ARA, and they can only have one CFF grant application going at a time. The Town is currently looking to use a grant application toward the sewer extension. The Brown County Historical Society must also raise enough funds to apply for the grant.

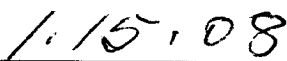
**7) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION**

Nothing was presented at this time.

**ADJOURNMENT**

Member Cole made a motion to adjourn the meeting. Member Young seconded the motion. All were unanimously in favor. The meeting was adjourned at 9:41am.

  
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President David Martin

  
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Date