

**NASHVILLE DEVELOPMENT  
REVIEW COMMISSION MEETING  
TUESDAY, DECEMBER 15, 2009**

**Commission members present:** President David Martin, Vice-President Brenda Young, Member Warren Cole, Member Rosemary Saurer and Member Suzannah Zody. Commission members not present: Member Bob Bain, Member June Bryan and Member Merwin Bugher. Also in attendance – Town Superintendent Roger Bush, Chief Administrator Phyllis Carr and Historic Landmarks Representative Laura Renwick.

**REGULAR COMMISSION BUSINESS**

1) **CALL TO ORDER:** The meeting was called to order by President Martin at 6:00pm.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

3) **APPROVAL OF THE MINUTES:**

Member Zody made a motion to approve the minutes from the November 17, 2009 meeting. Member Saurer seconded the motion. All were unanimously in favor.

4) **SIGN PERMIT APPLICATIONS**

**A. LIFE CARE SOLUTIONS, INC dba HOME HELPERS – DOCKET #09-46**

No one was present to represent the sign application and Chief Administrator Carr advised they were notified that they needed to attend the meeting. A color photo of the proposed sign was attached to the sign application for the Commission's review. Town Superintendent Bush initialed the application approving the sign size dimensions. Vice-President Young read the application and noted the proposed colors will be a white background with black lettering and will be attached to the existing bracket. Member Cole asked that the sign be made of wood or hardy board, not plastic.

Member Cole made a motion to approve the sign application for Life Care Solutions Docket #09-46 based on the following guidelines: Si-1, Si-2, Si-6, Si-7, Si-8 and Si-11 with the provision that the sign be made of wood or sign board. Vice-President Young seconded the motion. All were unanimously in favor of the motion.

**B. PNC BANK – 37 W. MAIN – DOCKET #09-47 AND  
STATE RD. 46 EAST – DOCKET #09-48**

The representative from PNC, Kyle Freeman, was present to discuss the sign applications. Town Superintendent Bush reviewed the new dimensions presented and they do fit within the allowable square footage. President Martin noted one of the signs will be within the village district and the other will be at Salt Creek Plaza.

Mr. Freeman explained he has worked with Chief Administrator Carr to make sure the proposed signs are within the allowable guidelines that the Town has laid out. Member Cole asked what the signs will be made of as aluminum is not a traditional material and asked if the bank would be willing to make the signs out of sign board or wood. Mr. Freeman said he would go back to the bank and ask if they would be willing to change the sign material.

Member Zody asked if the colors to be used are the corporate colors. Mr. Freeman advised the colors to be used are the corporate colors; a navy blue background with a light blue bank. The Commission

DEVELOPMENT REVIEW COMMISSION MEETING, DECEMBER 15, 2009

suggested Mr. Freeman look at the CVS and Family Dollar store in town to see how they worked within the Commissions guidelines. President Martin suggested that both locations use the same type of sign so that there is consistency between the two signs/locations.

Member Cole made a motion to table the sign requests until the January 2010 meeting. Member Zody seconded the motion. Member Cole added he is tabling the sign under the guidelines of Si-7 and Si-11 which refer to the signs fitting in with the surrounding signs and the use of traditional sign materials. All were unanimously in favor of the motion.

**5) REPORT FROM TOWN ADMINISTRATION**

Chief Administrator Carr advised the Town Administration approved one sign application in-house for Big Woods Brewing Company. They will keep the little sticker signs on their doors and will remove their name from the one sign on the side of the building for pick-up.

**6) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION**

President Martin noted at the last Town Council meeting it was discussed about following through on motions made by the Development Review Commission regarding acceptance for signage and conditions for approval. Chief Administrator Carr reported that some follow-up letters regarding violations have been completed and others will be sent. President Martin added that some of the letters that had been sent out have been met with some success. Chief Administrator Carr advised if those receiving letters do not abide, they will be forwarded to the Town Attorney. Member Zody asked to receive a monthly report of letters that were sent out.

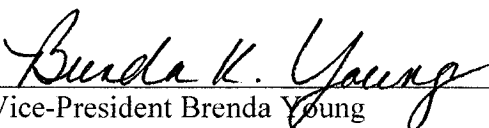
President Martin spoke about demolition vs. demolition delay. The Town Council suggested there be a joint meeting with Councilmembers and the Development Review Commission members if there is interest in this topic. Discussion. President Martin suggested the Commission discuss this issue further in January and see where they want to go from there.

President Martin advised he has written a letter to the Commission and the Town Council announcing his resignation from the Development Review Commission. He thanked the other members for being a part of the Commission with him. Member Zody thanked President Martin for all the help he has given her in the last year learning the ropes of the Commission. Vice-President Young noted President Martin has served on the Commission for the last six years and she thanked him for his time and energy he has put in.

Historic Landmarks Foundation Representative Renwick presented a handout regarding a photo exhibit/contest that Historic Landmarks Foundation is doing for their fiftieth anniversary next year. She explained they are looking for photos of historic buildings in the southern part of the state. Historic Landmarks Foundation Representative Renwick also handed out information regarding developing design guidelines for solar panels.

**ADJOURNMENT**

Member Cole made a motion to adjourn the meeting. Member Zody seconded the motion. All were unanimously in favor. The meeting was adjourned at 6:31pm.

  
Vice-President Brenda Young

1-19-2010  
Date