

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION
RETREAT
TUESDAY, FEBRUARY 6, 2007
10:00 AM HOB NOB RESTAURANT
(AT THE CORNER OF MAIN AND VAN BUREN STREETS)
NASHVILLE, INDIANA**

ATTENDANCE - Commission members present- President David Martin, Vice-President Sean Cassiday, Member Bob Bain, Member June Bryan, Member Merwin Bugher, Member Warren Cole, Member Howard Hughes, Member Rosemary Saurer and Member Brenda Young. Also in attendance - Laura Renwick and Greg Sekula of the Historic Landmarks Foundation, Suzannah Zody and Ed Ryan.

President David Martin opened the retreat at 10:00 AM. He then asked those in attendance to introduce themselves and to say a little about themselves.

**1) PURPOSE AND BACKGROUND OF THE COMMISSION - MEMBERS
WARREN COLE AND BRENDA YOUNG**

Member Warren Cole and Member Brenda Young went over highlights of the activities of the Commission since its first organizational meeting in October of 2002. They spoke about the process for establishing the current guidelines, project and sign application approvals, the Town's contract with the Historic Landmarks Foundation of Indiana, etc. There was an open discussion period for questions and comments.

Member Warren Cole will attend the next Town Council meeting on Feb. 15, 2007. Greg Sekula suggested that the DRC compile a year end report to present to the Town Council each year. He suggested a format that would show how many signs, certificate of appropriateness permits, etc. were presented and how many were issued.

Ed Ryan spoke to the Commission about the possibilities that could evolve at the old Brown County Jail site. After the discussion, Greg Sekula suggested that the DRC plan a site review of this area. The site review was scheduled for Feb. 15th at 5:00 PM before the regularly scheduled meeting at 6:00 PM.

2) MEETING PREPARATION - HISTORIC LANDMARKS FOUNDATION

Laura Renwick and Greg Sekula passed out copies of sample motions granting approval and sample motions denying approval. They discussed the need to reference our adopted guidelines in the motions for clarification. There was a roundtable discussion regarding meeting preparedness and site review.

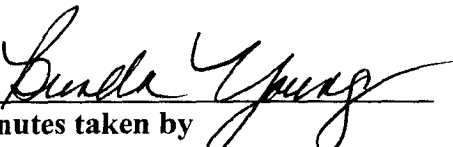
3) APPLICATION PROCESS


A. DISCUSSION OF APPLICATION STEPS

Member Brenda Young went over the process for an applicant establishing a new business in B1, B2 or B3 and also the process for signage approval. There was an

open discussion regarding the current process. It was suggested that the Realty Board be supplied with copies of our guidelines and application packets to help with disseminating our DRC information. Member Brenda Young advised that the website (townofnashville.org) has the DRC information listed regarding the meeting schedule, minutes and the guidelines. It was also suggested that the Town of Nashville's website be listed at the bottom of each page of our DRC information.

The retreat concluded at 12:15 PM.


Minutes taken by
Member Brenda Young


President David Martin