

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION MEETING
TUESDAY, AUGUST 16, 2011**

Commission members present: President Suzannah Zody, Vice-President Richard Kelley, Member Anna Cassiday, Member Pam Gould, Member Tess Kean, Member Connie Percifield and Member Rosemary Saurer. Commission member not present: Member Sadie Crum. Also in attendance – Chief Administrator Phyllis Carr.

REGULAR COMMISSION BUSINESS

1) **CALL TO ORDER:** The meeting was called to order by President Zody at 6:00pm.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

3) **APPROVAL OF THE MINUTES**

Vice-President Kelley made a motion to approve the minutes from the July 19, 2011 meeting as presented. Member Saurer seconded the motion. All were unanimously in favor.

4) **SIGN APPLICATIONS**

A. WHITE SANDS BOUTIQUE – DOCKET #11-38

Chief Administrator Carr explained this sign application is for an additional sign. In August of last year they were approved for a 13”x 34” sign, but now they would like an additional sign approved. The representative said they were approved for both of the signs at a previous meeting and provided supporting paperwork. Chief Administrator Carr apologized for the confusion and will process the application.

B. BIG WOODS PIZZA COMPANY – DOCKET #11-43

A representative was not in attendance. President Zody reported Town Superintendent Bush has ok'd the heights and dimensions of the signs. President Zody read from the application that the signs will be white etched lettering on glass and will be located on the front door facing Van Buren Street and the side door facing Molly's Lane.

Vice-President Kelley asked if they will have any other signs. President Zody and Member Kean commented there is not a posted sign for the business at this time.

Member Kean made a motion to approve sign application Docket #11-43, Big Woods Pizza Company, based on the following guidelines: Si2, Si6, Si7 and Si11. Member Saurer seconded the motion. All were unanimously in favor.

C. PEACEFUL VALLEY ARTS AND CRAFTS SHOP – DOCKET #11-45

Dave Hoggatt was present to represent his sign application. President Zody noted Town Superintendent Bush has ok'd the dimensions and the height on the sign application. Chief Administrator Carr passed around color samples of the proposed sign for the Commission to review.

Member Percifield asked if there would be any other lighting besides the light that is above the door. Mr. Hoggatt advised this is the only lighting; however, he is not even sure that the light actually works. Member Saurer asked about the sign materials. Mr. Hoggatt advised the sign would be made on pine with a pine frame and painted lettering.

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Member Percifield made a motion to approve sign application Docket #11-45, Peaceful Valley Arts and Crafts Shop, based on the following guidelines: Si2, Si7, Si11 and Si14. Member Kean seconded the motion. All were unanimously in favor.

D. SPEARS POTTERY – DOCKET #11-48

Larry and Jan Spears were present to represent their sign application. President Zody noted Town Superintendent Bush has ok'd the dimensions and height of the sign. Chief Administrator Carr passed around the color samples of the sign for the Commission to review.

Vice-President Kelley asked where on the building the sign will be placed. Mrs. Spears explained the sign will be where the Brown County Shop sign was hung. Member Cassiday asked if this would be the only sign they have. Mrs. Spears advised this would be their only sign.

Vice-President Kelley made a motion to approve sign application Docket #11-48, Spears Pottery, based on the following guidelines: Si2, Si6, Si7 and Si11. Member Percifield seconded the motion. All were unanimously in favor.

5) CERTIFICATE OF APPROPRIATENESS APPLICATION

A. BROWN COUNTY HEALTH AND LIVING – 55 E. WILLOW STREET – KATHY BAUMGARDER WITH BC4 – DOCKET #10-51 AMENDED

President Zody explained this is an amended application as the Commission had previously approved the new building addition. Chief Administrator Carr passed around material samples and photographs for the Commission to review. President Zody read from the application this work is to replace the old stone work on the original building to match the stone work on the new addition.

A representative explained they will install stonework from the ground to the bottom of the windows as on the new addition and they will use hardy plank siding the rest of the way up the building. Member Saurer asked if they were tearing off the stone from the original building. The representative reported they would be tearing off all the stone but would be replacing it with Brown County stone and hardy plank siding. Member Gould asked if the window trim would be painted to match the window trim of the new addition. The representative advised they would be painted to match. Member Gould commented it appears the goal is to make the whole area look new from the outside. Vice-President Kelley asked if the siding will come pre-painted or if they will paint it. The representative reported they will paint the siding to match the new addition.

The Commission discussed what guidelines this application would fall under. President Zody explained this application is an amendment to their previous application which the Commission approved under New Construction Guidelines. Vice-President Kelley noted the application is to modify the existing structure.

Member Gould made a motion to approve application Docket #10-51 amended for Brown County Health and Living based on the prior approval of the original Certificate of Appropriateness application and based on the same citations that were offered in that motion. Acknowledging that this is remodeling existing materials but it will combine them into a cohesive unit that has already been approved. Member Cassiday seconded the motion. All were unanimously in favor.

6) REPORT FROM TOWN ADMINISTRATION

Chief Administrator Carr reported Town Administration approved two COAs in-house; Brown County Art Guild and HobNob. She advised two sign applications were also approved in-house; J Bobs Trading Company and Rebecca Bartlett Psychic. Chief Administrator Carr noted she has not heard back from Hidden Valley Inn regarding a sign application or from Harold Stanley's regarding the fence and gazebo.

Member Gould asked about the HobNob application and if the application was to paint the entire building or just half way up the building. Chief Administrator Carr advised the application was to do touch up painting on the building. The Commission noted it appears there is a line half way up the building that distinguishes between the new and old paint. Member Gould understood that they are finished painting for now and the rest of the building won't be finished until next year. Member Cassidy commented that it does not look like touch up paint rather it appears to be fully painted only half way up the building.

President Zody asked Chief Administrator Carr to see if Planning and Zoning is the enforcement arm of this application. Chief Administrator Carr advised she will consult with Town Superintendent Bush on who is to enforce the painting issue. Discussion. Chief Administrator Carr is to review the ordinance to see how long the applicant has to complete an approved COA.

7) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

Town Council President Kirlin remarked that the Commission should check the guidelines regarding changing the appearance of stores/shops. He believes if someone is changing the front of a store they should come before the Commission for approval. Town Council President Kirlin explained if someone wants to paint a building with a color from the approved color palette it is approved in-house; however it would definitely be changing the appearance of the store. Discussion. Town Council President Kirlin believes there is a loop hole in the guidelines and he thinks they should be addressed in the guidelines. Discussion.

President Zody commented she is not sure how to solve this issue but suggested the commission members put on their thinking caps and if they want to talk about it at the next meeting they can address it then. Discussion. Member Percifield commented that this is an issue where some areas look ok with certain colors and other areas don't, but if they approve a color in the palette they can't tell someone not to use it on their building. President Zody and Member Gould mentioned they could remove certain colors from the palette and if a person wanted a color not on the palette they would have to come before the Commission. If the Commission wanted to change the palette, President Zody explained, she will have to go before the Town Council with that request for their approval. President Zody asked Member Saurer and Member Percifield to review the color palette and determine the colors on the palette that could be removed from in-house approval.

President Zody reported the Commission received a draft of the fences guidelines submitted by Indiana Landmarks Representative Renwick. President Zody noted the draft guidelines state vinyl or plastic are not appropriate fence materials in the business district and she wonders how this relates to temporary construction type fencing. If there is not an ordinance against construction type of fencing perhaps they should look at limiting the amount of time this type of fencing could be installed.

President Zody commented that split rail fencing may be appropriate in town. Member Gould reported the draft guidelines addressed split rail fencing in two different places, and one section said they were allowed and another section it said they were not allowed. Discussion. President Zody advised the

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Commission will have to ask Indiana Landmarks Representative Renwick how she classifies screens as opposed to fences.

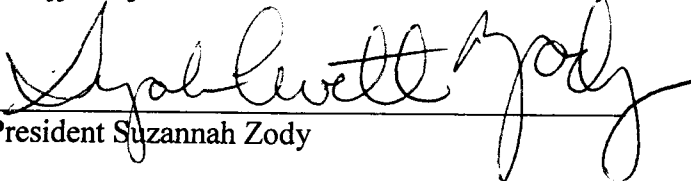
Member Saurer voiced concern about the Ice Man's truck in the Salt Creek parking lot that has signage all over it the Commission did not approve. President Zody advised that would be a Planning and Zoning enforcement issue. Member Saurer and Member Cassidy have also seen the Ice Man's banner sign out by the road. Member Gould asked if a sign on a vehicle would be considered off premise signage. Discussion.

Vice-President Kelley inquired about Harold Stanley's Certificate of Appropriateness. Chief Administrator Carr explained he has not turned in the required paperwork, not returned her phone calls or responded to the letter she sent to him. President Zody asked what happens since he is not following through with the process. Chief Administrator Carr advised she will check with Planning and Zoning to see if they can order the fence to be removed since Mr. Stanley has not completed the approval process.

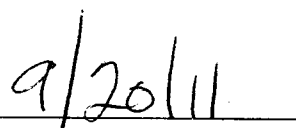
ADJOURNMENT

Member Percifield made a motion to adjourn the meeting. Member Saurer seconded the motion. All were unanimously in favor. President Zody adjourned the meeting at 7:02pm.

The audio recording made at the Development Review Commission meeting on 8-16-11 is retained in the office of the Town Clerk-Treasurer.



President Suzannah Zody



Date