

**NASHVILLE DEVELOPMENT
REVIEW COMMISSION MEETING
TUESDAY, APRIL 13, 2010**

Commission members present: President Suzannah Zody, Vice-President Brenda Young, Member Tess Kean, Member Richard Kelley, Member Connie Percifield, Member Rosemary Saurer and Member Geoff Thompson. Also in attendance – Town Superintendent Roger Bush, Chief Administrator Phyllis Carr and Historic Landmarks Representative Laura Renwick.

REGULAR COMMISSION BUSINESS

1) **CALL TO ORDER:** The meeting was called to order by President Zody at 6:00pm.

2) **ROLL CALL:** The roll was called by Chief Administrator Carr.

3) **APPROVAL OF THE MINUTES**

Vice-President Young made a motion to approve the minutes from the March 16, 2010 meeting and the March 26, 2010 meeting as presented. Member Kean seconded the motion. All were unanimously in favor.

4) **SIGN PERMIT APPLICATIONS**

A. THE PURPLE FIG – DOCKET #10-15

Chief Administrator Carr reported this sign was approved in-house.

PUBLIC HEARING

A. CERTIFICATE OF APPROPRIATENESS APPLICATION HOW'S YOUR ICE-MAN – CHARLES FULFORD – SALT CREEK PLAZA – DOCKET #10-09

President Zody noted Mr. Fulford was present for the meeting to discuss his applications. Vice-President Young passed around the color samples Mr. Fulford attached to his application.

President Zody asked the Commission members if they had any questions for Mr. Fulford regarding his application. President Zody asked if the cedar brown at the bottom of the unit was wood. Mr. Fulford explained the unit is a pebbled finish enamel finish, not wood. He would have to paint the building and would also add lattice work to help blend the building.

President Zody asked about the tank Mr. Fulford is proposing to use rather than hooking onto the sewer system. Mr. Fulford explained he spoke with Mr. Kennard of the Health Department and Mr. Kennard is looking at the possibility of Mr. Fulford using a French drain for the wastewater. If Mr. Kennard does not allow the French drain, Mr. Fulford will be required to hook-on to the Town's sewer system.

Member Saurer commented that she has read through the New Construction chapter in the Commission's guidelines and she cannot make this proposed project work within the guidelines. She does not see how this building fits in with the surrounding buildings within the guidelines. Mr. Fulford questioned this by noting there are several ice machines in town. Member Saurer explained those ice machines were grandfathered in and at this point all other new construction must fit within the guidelines.

Member Kelley agreed with Member Saurer and cited several guidelines that do not fit the project description. He added the color is not really in line with the other colors of the area and the look of the

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building does not seem to conform with the other buildings in the area. Mr. Fulford explained the color changes he has offered to make.

Vice-President Young commented on the shape of the building and noted a building permit is required for this project. Therefore, the Commission must approve the permanent type structure and the building's shape is required to fit within the Development Review Commission guidelines. Member Percifield agreed the boxy nature of the building and the white color do not fit in with the rest of the buildings in the area.

Historic Landmarks Representative Renwick commented on the guidelines as to new construction regarding the height, width and mass of buildings and this proposed building does not appear to fit the guidelines. She added the colors and textures do not fit in with the surrounding buildings.

Mr. Fulford asked if he added wood to the building rather than metal, would the building fit in with the surrounding area. Member Kelley commented that a board and batten might solve the material issue and potentially solves the color issue. Discussion.

Member Kean spoke about the information signs and noticed in the drawing they seem scattered down the entire length of the structure and wondered if all of the signs were necessary. She suggested consolidating the information for fewer informational signs.

Vice-President Young noted she is very interested to see what Mr. Fulford brings back to the Commission regarding the changes to the outside of the building with something like the board and batten he mentioned. She offered that perhaps making the building look more like a little cabin as mentioned by President Zody or something that fits in more with the look of Nashville and Brown County. President Zody added they would like to have Mr. Fulford come back to the Commission with the wood siding idea to see if he could "cabin it up" and also consolidate the signage. She also asked Mr. Fulford to bring a sample of the wood siding he proposes to us. Member Saurer asked if Mr. Fulford could possibly change the pitch of the roof to cover up the view of air conditioners. Mr. Fulford explained how he could cover up the view of the air conditioners.

Member Kelley made a motion to table the Certificate of Appropriateness application for How's Your Ice Man, Docket #10-09. Member Thompson seconded the motion. All were unanimously in favor.

President Zody thanked Mr. Fulford for his efforts and noted the next meeting will be May 18, 2010 and he will need to turn in the new plans to Chief Administrator Carr by May 12th so that she can prepare the documents for the Commission members. Chief Administrator Carr advised Mr. Fulford that he would have to fill out a new sign application if he is going to change his sign to be made of wood.

5) REPORT FROM TOWN ADMINISTRATION

Chief Administrator Carr advised she had nothing further to report.

6) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

Member Kelley asked if they would be rescheduling the work session as they did not meet earlier today as scheduled. President Zody advised they did not have the work session today because Steve Alexander was unable to attend. President Zody noted they will have a new member at the next meeting, Anna Cassiday, who was appointment by Council President Kelso and she wanted her to be a part of the work session as well. Discussion. The Commission suggested having Steve Alexander's

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update be a part of the regular commission meeting on May 18th, rather than during the work session scheduled at 4:30pm that same day.

Member Thompson commented that he has noted a number of handwritten and various other signs that don't fit within the guidelines. Town Superintendent Bush advised the County Planning and Zoning is the enforcing agent regarding signs. If they do not get the issue resolved through Planning and Zoning they can contact Chief Administrator Carr to look into the matter, talk to Planning and Zoning and send letters to those with the out of compliance signs. Discussion.

President Zody summarized the schedule for the May 18th meeting: at the 4:30pm work session Historic Landmarks Foundation Representative Renwick will discuss the guidelines; at 5:30pm Steve Alexander of Blue Elk will give a presentation and at 6pm the regular DRC meeting will be held.

Historic Landmarks Foundation Representative Renwick noted there is one change to the COA application on page two she has added a line asking if an Improvement Location Permit is needed. Vice-President Young commented that Planning and Zoning still refers to this as a building permit. Historic Landmarks Foundation Representative Renwick will also add the term building permit. Discussion of procedure in completing a COA.

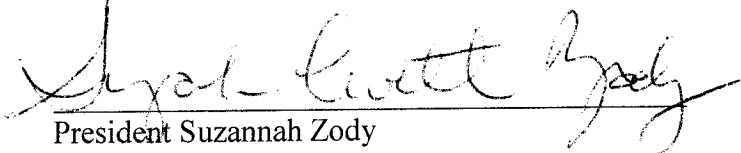
President Zody asked where they are at with the awning and canopies guidelines. She had asked that photos be included in the guidelines showing the different types of awnings and canopies. Historic Landmarks Foundation Representative Renwick presented the second draft concerning awnings and canopies guidelines including the photographs and went over the other additions she made. President Zody clarified that if the DRC approves these changes to the guidelines, the Town Council will then have to approve the changes before the guidelines can be enforced.

Vice-President Young made a motion to approve the awnings and canopies draft of 4-10-10 as presented. Member Kelley seconded the motion. All were unanimously in favor.

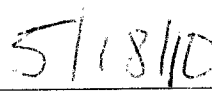
Historic Landmarks Foundation Representative Renwick presented an amendment to the signage guidelines stating the sign should not be manufactured until all necessary approvals have been received. Member Kelley made a motion to adopt the change to the sign guidelines. Vice-President Young seconded the motion. All were unanimously in favor. Chief Administrator Carr is to contact Planning and Zoning and see if they will add this line to the sign application form as well.

ADJOURNMENT

Vice-President Young made a motion to adjourn the meeting. Member Saurer seconded the motion. All were unanimously in favor. President Zody adjourned the meeting at 7:12pm.



President Suzannah Zody



Date